



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

An Autonomous Institution Affiliated to Bharathiar University, Coimbatore

An Institution of Kovai Medical Center Research & Educational Trust

Accredited by NAAC, Included under 2(f) & 12B of UGC Act, 1956

Dr.N.G.P. - Kalapatti Road, Coimbatore-641048,

The Internal Quality Assurance Cell (IQAC)

Action Taken Report (AY 2017-18)

S. No.	IQAC Meeting No. and Date	Agenda/Discussion topic in the IQAC meetings	Action taken subsequently on the agenda points discussed in the IQAC meetings.
1	Meeting No.:02 Date: 18.01.2018	Schedule to conduct class committee meeting was discussed	Class committee meeting was conducted during (29.01.2018 – 31.01.2018) and the issues were addressed by the Principal with respective in charges.
		IQAC Newsletter	The IQAC Newsletter was prepared and printed
2	Meeting No.:03 Date: 20.03.2018	NIRF -2018 Rank and Gaps	Score obtained for various parameters in NIRF ranking was discussed and strategies to improve the score were identified
		Revision of IQAC internal and external composition	IQAC internal and external composition was revised
		Responsibilities of HoDs and staff	Responsibilities of HoDs and staff was drafted
		Identification of departments to be brought under the faculty	Identification of departments to be brought under the faculty of Basic science, Bio science, Computer Science, Commerce, Management and Humanities was done
		Establishment of new clubs for the academic year 2017 -2018	Clubs under various categories were identified with the aims and objectives of each club
		Regulation for the appointment of visiting / Adjunct faculty	Regulation for the appointment of visiting / Adjunct faculty were drafted and placed for approval

	Parameters for Performance Appraisal Index of staff members	Parameters for Performance Appraisal Index of staff members were finalized. It was decided to evaluate the performance of faculty based on their contribution in Academics, Administration and R and D. Minimum score to be obtained under each category by Asst & Associate. Professors and Professors were finalized.
	Village adoption and conduct extension activities through student volunteers	Five villages were identified for adoption and measures are taken to obtain permission from competent government authorities.
	Framing Research policy, regulations for Seed Money and Research Incentives	Research policy, regulations for Seed Money and Research Incentives were drafted and submitted for approval

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Coordinator-IQAC

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Principal

